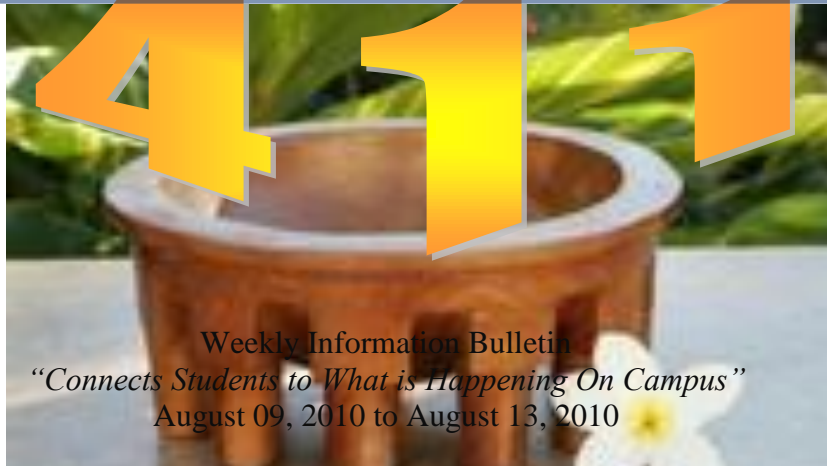


**AMERICAN SAMOA COMMUNITY COLLEGE  
DIVISION OF STUDENT SERVICES**



**Quote of the week:**

*"I walk slowly, but I never walk backward"*

By: Abraham Lincoln

**ASCC FALL 2010**

**New students!** Come to Admission & Registrar's office ASAP, to fill out an application. Bring passport or birth certificate, ASG ID, & social security card.

**2010 Fall Semester Calendar**

|  |
|--|
| August 12: Late Placement Test   |
| August 13: Student Orientation   |
| August 13: ASTEP 2 <sup>nd</sup> Session Grades Due                                    |
| August 18-20 <sup>th</sup> : Fall Registration- New, Continuing and Returning Students |
| August 19-24: Add / Drop Period  |
| August 23 <sup>rd</sup> : FALL Regular SESSION STARTS!                                 |
| August 23 – 24: Late Admission & Late Registration                                     |
| August 25 – September 3: Administrative Drop Period                                    |
| August 25 – September 10: Drop Only Period   |
| September 6: HOLIDAY – Labor Day   |
| September 13-October 22 – Withdrawal Period to Receive a "W"                           |
| September 20 – Deadline for Low Grade Reporting  |
| October 1 – 2010 Fall Semester Graduation Application Deadline                         |
| October 1 – Deadline to Change of Grades for 2010 Spring and 2010 Summer Semesters     |
| October 11- HOLIDAY – Columbus Day   |

Courtesy of Student Services Division  
Counseling Services  
Fall 2010

## REMINDER: ZERO TOLERANCE POLICY

**Students! Please know and understand that this policy is very crucial.**

**If you have any questions regarding this policy, please refer to the ASCC Catalog (hard copy or ASCC Website), or see the Dean of Student Services.**

## ASCC Fall 2010~ENGLISH TUTORING @ SLAC

NEED HELP WITH YOUR ENGLISH WRITING?

TROUBLE WITH STYLE, STRUCTURE, GRAMMAR, VOCABULARY, ESSAYS OR RESEARCH WRITING? UNSURE ABOUT BIBLIOGRAPHIES, QUOTATIONS & CITATION FORMATS?

Come see us at the Student Learning Assistance Center (SLAC, by the Cafeteria), and we can work together to help you with writing challenges during your semester at ASCC.

LET US HELP YOU WITH YOUR PAPERS! We offer:

- Continuous 1 on1 English writing tutorials;
- Newly renovated center with computer lab;
- Help with grammar/punctuation/vocabulary usage, Essay & Research writing, APA/MLA formats, citations/bibliography & writing structure;
- Help with other areas in collegiate English writing;
- Checklists for preparing your papers

**Student Learning Assistance Center (by cafeteria)**

**Monday, Wednesday, Friday: 12:00pm – 4:00pm**

**Tuesday, Thursday: 8:00am – 10:00am**

\*CALL SIA ACHICA @ 258-9430 / 699-9155 EXT. 323 (EMAIL: Sia at l.achica@amsamoa.edu), OR CALL THE STUDENT SERVICES OFFICE FOR MORE INFORMATION & TO SCHEDULE A TIME TO COME IN AND VISIT US

## COUNSELING SERVICES OFFICE: *Located in the cafeteria*

- **Student Transferability**  
Prospective graduates of Summer & Fall 2010 must come in to see counselors at their offices located in the cafeteria for the following:
  - Fill out an Exit Counseling Survey
  - Transferring to a 4-year college or university for assistance with college search, filling out college applications, and retrieving college document checklists
  - Students seeking assistance in resume writing or job coaching\*If you have any problems seeing any of the counselors in person, you can contact them via interoffice extensions or email: Matesina ext. 461 {m.willis@amsamoa.edu}, Annie ext. 362 {a.panama@amsamoa.edu}, Mary ext. 377 {m.taufetee@amsamoa.edu}, or Mark ext. 326 {m.mageo@amsamoa.edu}
- **Tutorial (FREE)**
  - Students interested in getting tutored in Math or English, see the Tutorial Counselor, Annie Panama.
  - All tutorials are free and appointments are made with Annie Panama and Ms. Deidra Saelua at the Student Learning Assistance Center (SLAC) ext. 461.
- **Personal and Academic Counseling / Peer Counseling / YANA**
  - Students who have any personal issues such as: peer pressure, family issues, thoughts of suicide, relationship problems, dealing with emotional distress, and just need

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**We can help!**

someone to talk to... please see the Personal Counselor- Mark Mageo or call 252-YANA (9262) or email: {yana@amsamoa.edu}

- **VA Coordinator and Student Employment**

- Please see or contact Mrs. Fuala'au Rosie Lancaster for more information at the VA office in back of the ASCC cafeteria. Email: f.lancaster@amsamoa.edu or call 699-9155 ext. 426.

### **BUSINESS OFFICE**

\* If you have any questions pertaining to your tuition payment, please see Moala Mago or Benjamin Ah Siu at the Business Office.

\*After 1 week of holding on to checks, Business Office will mail out the student's checks to their existing addresses. **So please pick up your F/A checks ASAP.**

### **Credit & Collections**

**To all students with outstanding balances for the previous months, please make arrangements to get this matter resolved immediately. Your immediate response to this matter is greatly appreciated. Give us a call or stop by our office for any inquiries and/or payments. Vaesavali Ta'ala, ext.342 (v.taala@amsamoa.edu), Carmen Umi ext.342 (c.umi@amsamoa.edu)**

### **Financial Aid**

1. Students that need to do corrections on their financial aid application may do so at the MIS computer lab.
2. Pick up an attendance form if you are not adding or dropping any classes if all you classes are posted with no other changes, please see the financial aid office for an attendance form.
3. If you graduated high school after January 1, 2005, please be sure to turn in a high school transcript to the financial aid office.
4. The financial aid office will ONLY process financial aid for students that have the following:
  - a. Complete Financial Aid application
  - b. High School transcript (required only for students that have graduated after 1/1/05)
  - c. Copies of the following documents:
    - i. High School diploma
    - ii. Local ID
    - iii. Birth Certificate and/or US Passport
    - iv. Social Security Card
  - d. Attendance form (complete with signatures from instructors)

## **FALL 2010 FEDERAL WORK STUDY PROGRAM**

**NEED EXTRA MONEY?**

**LOOKING FOR PART TIME JOBS?**

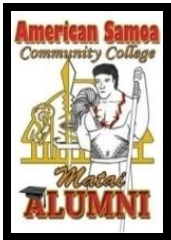
**NEED WORK EXPERIENCE?**

**APPLY AT THE FINANCIAL AID OFFICE!**

**Hourly rate: \$7.25**

**August 13 Application Deadline**  
Orientation August 30 Students 9-10am and 1-2pm  
Please contact Nilla  
**ONLY STUDENTS THAT WILL BE ATTENDING FALL 2010**

**CONGRATULATIONS!!**  
**ASCC ALUMNI ASSOCIATION**



**Celebrating their 20<sup>th</sup> Year Anniversary!! 8/12/2010**

Come on! Let's give back to our one and ONLY College on island and join our ASCC Alumni Association. We would love to have you. So when you're ready to join, please contact Amio Luvu: 699-1575 {amio1@yahoo.com}, Peteru LamYuen: 699-9155 ext.379 {p.lamyuen@amsamoa.edu}, Api Toleafoa: 699-9155 ext. 336 {a.toleafoa@amsamoa.edu}, or Matesina Willis: 699-9155 ext.461 {m.willis@amsamoa.edu}, for more information. Hope to see you there!☺

**Notice: For all 2010 Summer & Fall Graduates, please fill out an "Alumni Exit Survey form" with the ASCC Alumni Counselor, Ms. Matesina Willis.**  
**Where? Student Learning Assistance Center (SLAC) located at the old Book Store before entering the cafeteria.**

**CAMPUS SECURITY INFORMATION:**

Business Hours: 699-9155 ext.305  
After hours or before 7:30am: 699-6299

*Have a great week☺*

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Counseling Services  
Fall 2010