



American Samoa Community College
Agriculture Community & Natural Resources Division
EMPLOYMENT OPPORTUNITY

Position Title: Extension Crop Specialist
Employment Status: Full Time 12 months (One Year Contract)

General Description:

Under the general direction of the Agriculture Extension Program Manager, the Extension Crop Specialist takes the lead in developing and promoting the vegetable, fruit, and traditional crops extension program. The Extension Crop Specialist assists the ACNR research programs in conducting field trials to determine crops, varieties, and agronomic practices best suited to American Samoa and develops and delivers education programs on crop production and home gardening to extension agents, the farming community, youth, and the general public.

Responsibilities and Duties:

Administrative

- Order supplies on a timely basis to ensure that projects and trainings have the necessary resources to achieve their projected impacts
- Assist the Agriculture Extension Program Manager and Extension Agents in program planning, development, implementation, and evaluation; interagency collaboration, professional development, and resource development
- Write and manage grants and pursue funding opportunities to ensure program sustainability
- Submit weekly plans of work and bi-weekly accomplishment reports that contribute to the ASCC monthly reports, the monthly Connections highlights, and the USDA-NIFA annual plans of work and accomplishment reports
- Collect, save and report data for all trials, demonstrations, projects, workshops and other activities conducted for the Agriculture Extension Program
- Attend Extension and ACNR staff meetings, and other meetings as requested
- Perform other duties as assigned by Supervisor

Technical

- Work with the Horticulture Researcher in conducting vegetable, traditional crop, and fruit tree trials and demonstrations, and using information to develop educational materials for extension agents, the farming community, and the general public.
- Organize and deliver trainings on vegetable, traditional crop, and fruit tree production and propagation for extension agents, the farming community, schools, youth, and adult groups
- Manage the vegetable, traditional crops, and fruit tree greenhouses, field plots, orchards, and hydroponics systems
- Work with ACNR Media Specialist and Agriculture Extension Program Manager to create and disseminate media supporting ACNR Agriculture Extension programs and messaging
- Assist other Specialists and Agriculture Extension Agents with their programs
- Assist the Agriculture Extension Program Manager in teaching the pesticide applicator safety certification course
- Conduct farm visitations and give recommendations on vegetables, traditional crops, and fruit tree production and management to farmer clients

- Provide guest lectures and hands-on activities for ACNR instructional program as requested

Planning

- Assist the Agriculture Extension Program Manager and Extension Agents in program planning, development, implementation, and evaluation; interagency collaboration, professional development, and resource development
- Conduct formative and summative evaluation of vegetable, traditional crop, and fruit tree projects; evaluate effectiveness of workshops and programs, and implement suggested changes in areas of responsibility

Minimum Qualifications:

- Bachelor's degree in Horticulture, Agronomy, Botany, Pomology, Plant Science, Agriculture, Natural Resources, or related field
- Five years of experience as an Agriculture Extension Agent in vegetable (soil-based and hydroponic), traditional crop, and fruit tree production
- Strong communications skills and ability to communicate scientific extension information to research, instructional, and extension personnel; farmers, students, and the general public
- Ability to apply Extension teaching methods
- Good written and oral communication skills in Samoan and English
- Knowledge, ability, and skills in vegetable, traditional crop, and fruit tree production; management of greenhouse, hydroponic, and orchard production systems; knowledge and experience for developing a vegetable, traditional crop, and fruit tree extension program, ability to conduct trials assessing crop varieties and production methods; formulate and complete weekly plans of work and bi-weekly accomplishment reports; competent with MS Word, Excel, and Publisher; able to obtain reliable information; and possess a good understanding of the Samoan Culture

Preferred Qualifications:

- Master's degree in horticulture, agronomy, botany, pomology, agriculture, natural resources or related field with three years of experience

Salary Range: GS-15/10-20: \$31,075.00 - \$41,475.00 per annum

Application Deadline: February 15, 2022 no later than 4:00pm.

Applications are available from American Samoa Community College, Human Resources Office 699-9155 Ext. 456/466/460, <http://www.amsamoa.edu/employmentopportunities.html> or by emailing ascchumanresources@amsamoa.edu.

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