



**ACCREDITING
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JUNIOR COLLEGES**

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July 14, 2015

TO: CEOs and ALOs of member institutions

FROM: Krista Johns
Vice President for Policy and Research

SUBJECT: Notification of Commission Action on Policy

Clarifying Revision to the Policy on Commission Actions on Institutions

Purpose: This Commission action on policy was taken to address feedback from the field during preparation for evaluation team visits in fall 2015. Clarification was needed to ensure the Follow-Up Report in the below-quoted section could be either with or without an evaluation team visit. In addition, the current language seemed to require that the amount of time allocated under this Commission action would in all cases be 1 year. Appropriate flexibility was needed, in keeping with other sections of the policy, for allocating the deadline for an institution to complete its Follow-Up Report. The clarifying revisions were needed so that this Commission action could be used in cases where an institution was found to have some deficiencies leading to noncompliance that did not warrant a sanction.

Reaffirm accreditation for one year and require a Follow-Up Report. The institution is in substantial compliance with Eligibility Requirements, Accreditation Standards and Commission policies. The institution is required to submit a Follow-Up Report demonstrating that it has resolved all cited deficiencies. The Commission will specify the issues to be addressed and the due date of the report, *with or without an evaluation team visit. The period for reaffirmation with a Follow-Up Report may be up to 18 months, but generally will be one year.* Upon successful completion of the ~~one-year~~ reaffirmation *with a Follow-Up Report* period, the institution will qualify for reaffirmation for the remainder of the seven-year accreditation cycle and will be required to submit a Midterm Report midway through the seven-year accreditation cycle.