Talofa ASCC Students,

Batch 6 will be released on March 15 - 17, 2022.

To adhere to the Code Red restrictions and requirement's, ALL students with Financial Aid Refunds have been informed through emails of the designated pick-up date, venue and time between 8:00 a.m. to 12:30 p.m. We ask that you arrive on time. If you arrive late, priority will be given to students who arrive on time. Students not able to pick up check on designated day may pick up on the last day or reschedule by contacting the Finance Office at <u>finance@amsamoa.edu</u>. A reminder to present a valid Identification Card. See Batch 6 distribution chart below for details:

| Last Name | Date | Venue | Time |
|--------------|---------------------------|-----------|--|
| A – Falea | Tuesday, March 15, 2022 | Quad Area | |
| Faleal – Ker | | | Refer to email for designated pick-up time or contact faid@amsamoa.edu |
| Kol – Mej | Wednesday, March 16, 2022 | Quad Area | |
| Mel – Sav | | | |
| Sea – Tauo | Thursday, March 17, 2022 | Quad Area | |
| Taut – W | Thursday, March 17, 2022 | Quau Alea | |

While on campus, Campus Security Personnel will monitor and enforce:

- 1. Facial Masks
- 2. Hand Sanitizing
- 3. Monitor Student Temperatures and
- 4. Monitor all areas to limit the congregating of students

We kindly ask students to adhere to ALL procedures to include procedures at assigned distribution site

Quad Area Distribution Site

STEP 1: Student signs in at security main entrance check point (Temperature Check)

STEP 2: Security directs student to Quad Area

STEP 3: Student presents I.D. to FAO Staff Member for Financial Aid Clearance

STEP 4: FAO staff member directs student to FO Staff

STEP 5: FO Staff disburses refund check

STEP 6: Student exits the Quad Area (Quad Area West Side Exit)

If you have any questions, please contact the Financial Aid Office at <u>faid@amsamoa.edu</u>. We appreciate and thank you for your patience and understanding. Take care and Stay Safe!