



“Taulogologo” Newsletter

New employee orientation (02-04-10)

Human Resources launched its first official New Employee



Orientation, Thursday Feb.4th. As commented by one of the participants, *“the presentation was very informative. It helps put a newcomer at ease in our institution with many policies to comprehend and adhere to”* –Paulia Pao-Pelenato, UCED. Topics discussed were:- College Vision & Mission, Organizational Chart, Employment Status and benefits, Payroll process and Employee Conduct. Light refreshment was served to conclude the orientation.

Week’s Special Feature

Admission & Registrar’s Office



This week we recognized and congratulate the efforts and hard work of the Admission & Registrar’s staff. Every semester we witness their remarkable work in ensuring our students are enrolled and guided with their class schedules. Their encounter with the students on a daily basis earns them the most popular division in ASCC. As Sifa expressed, *“We try to meet our schedule as outlined every time. Though we are faced with limited resources in personnel and facilities, we do our best in ensuring that we perform to serve the students and meet the academic year’s plan.”*

Current enrollment as of today is well over 1000.

Fa’amalo le galulue! Fa’afetai.

Employee Service Recognition

Congratulations to the following employees for attainment of the respective years of service:-

30 Years of Service	20 Years of Service
Eddie Jr. Imo	Lele Ah Mu
Larry Hirata	Elizabeth Leuma
John Ah Sue Snr.	Repeka Alaimoana-Nuusa
James Sutherland	Enele Seumanutafa
Kenape Aumavae	Jessie Su’esu’e
Faamanu Puaina	Misi Tauai

Thank you for your dedication, commitment and service.

A monetary token of appreciation is awarded to personnel who attains 20 years of service, 30 years of service and 40 years of service. (*Personnel Manual Sec 4.2607*)

Performance Evaluation Workshop

A Performance Evaluation Workshop will be held on February 26th, 2010 for anyone who may have questions and concerns regarding the process. Time and venue will be advised in Taulogologo Pub No. 3, 2/24/2010.

Job Opportunities

Career Service Announcements

Academic Affairs

English Language Institute Instructor (Until Filled)

Community Natural Resources (Land Grant)

Forestry Program Manager (Until Filled)

Contract Announcements

Marine Science Department

Marine Science Coordinator (Until Filled)

Complete job description and application forms are available from the HR Office.

Administrative Announcement

We offer our best wishes to Dr Falema’o Pili, CFO, who has resigned from his service to the College. Dr Pili has been with the College for almost three years and we wish him well with future endeavors.

“O le uta a le poto e fetala’i, ma fa’atinoga e pale laei a’i.”