



**American Samoa Community College**  
*Academic Affairs – Trades & Technical Department*  
**EMPLOYMENT OPPORTUNITY**

**Position Title:**                   **Air Conditioning & Refrigeration Adjunct Instructor**  
**Computer Technical Support Adjunct Instructor**  
**Electrical Adjunct Instructor**  
**Electronic Adjunct Instructor**  
**Welding Adjunct Instructor**

**Employment Status:**           **Part Time/Contract**

**General Description:**

The Adjunct Instructors report directly to the Chairperson and/or to the Apprenticeship & Workforce Development Coordinator where applicable of the Trade and Technical Department (TTD). TTD offers a Certificate of Completion (COC), Certificate of Proficiencies (COP) and an Associate of Science (AS) degree. Instructional courses are based on national standards and complimented with input from local Advisory Councils who are professionals in their respective fields of study. TTD prepares students for transfer to higher learning institutions; or for entry-level employment, as well as offering incumbent workers upgrades of their vocational and technical skills through the Apprenticeship & Workforce Development evening program.

**Job Duties and Responsibilities:**

Adjunct Instructors are required to perform the following duties:

- Prepare syllabus/lesson plans for each class.
- Advise students majoring in their respective programs.
- Teach students fundamental, intermediate and advanced levels of Trade & Technical courses; also teach in the Apprenticeship & Workforce Development evening program when applicable.
- May be required to teach other closely related fields, as determined by TTD.
- Perform other duties assigned by the Department Chairperson/Apprenticeship & Workforce Development Coordinator or the Program Director of TTD.

**Minimum Qualifications:**

- Associate Degree in related field. In lieu of degree, must have five (5) years of progressive experience in related field(s).
- Knowledge of, skills in and experience with closely related fields.
- Current certification and licensure from a U.S recognized institution in closely related field highly required.
- Ability to communicate (written/verbal) well; strong organizational skills; experience in the development of academic trades and technology programs.
- Ability to work as a team with other instructors and administration.

### **Required Work Experience**

- Five (5) or more years of progressive work experience in closely related field(s).

### **Preferred Qualifications:**

#### **Air Conditioning & Refrigeration Adjunct Instructor:**

- Associate Degree in Air Conditioning & Refrigeration; 10 or more years of progressive work experience as a certified Air Conditioning & Refrigeration professional; current professional certification or licensure from a recognized institution within the field; documented teaching experience at a US accredited technical school or college.

#### **Computer Technical Support Adjunct Instructor:**

- Bachelor Degree in ICT/MIS/Electronics; 10 or more years of progressive work experience in closely related fields; current professional certification or licensure in the following areas i.e. Cisco system, A+ Comp or Electronics, or related technology areas; documented teaching experience at a US accredited technical school or college.

#### **Electrical Adjunct Instructor:**

- Associate Degree in Electrical Technology; 10 or more years of progressive work experience as a certified electrician; current professional certification or licensure from a recognized institution within the field; documented teaching experience at a US accredited technical school or college.

#### **Electronic Adjunct Instructor:**

- Associate Degree in Electronic Technology; 10 or more years of progressive work experience as a certified electronics technician; current professional certification or licensure from a recognized institution within the field; documented teaching experience at a US accredited technical school or college.

#### **Welding Adjunct Instructor:**

- Associate Degree in Welding; 10 or more years of progressive work experience as a certified welder; current professional certification and licensure from a recognized institution within the field, documented teaching experience at a US accredited technical school or college.

**Salary: Salary will commensurate with degree and experience**

**Application Deadline: November 17<sup>th</sup>, 2020 no later than 4:00pm.**

Applications are available from the American Samoa Community College, Human Resources Office at 699-9155 Ext. 456/460/466 or [www.amsamoa.edu/employmentopportunities](http://www.amsamoa.edu/employmentopportunities) or alternatively by emailing [ascchumanresources@amsamoa.edu](mailto:ascchumanresources@amsamoa.edu).

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