



American Samoa Community College
University Center for Excellence in Developmental Disabilities
EMPLOYMENT OPPORTUNITY

Position Title: Community Trainer I
Employment Status: Full Time 12 months (Career Service)

General Description:

The University Center for Excellence in Developmental Disabilities provides interdisciplinary training in the area of developmental disabilities, community outreach training, technical assistance, and research, evaluation, and dissemination of information regarding UCEDD activities. The Community Trainer serves as a Disability Integration Advisor under the Disaster Management program to build American Samoa's capacity to respond to the needs of its people during and after a disaster.

Responsibilities and Duties:

- Teach a minimum of three to seven (3-7) credits a semester.
- Conduct a minimum three (3) trainings annually.
- Develop training curriculum, manuals, and/or information packets that will support implementation of core functions.
- Conduct and publish research.
- Collaborate with government agencies and organizations.
- Serve on various community advisory councils.
- Report directly to the State Director.
- Prepare and submit bi-weekly, monthly, and quarterly reports as required by the State Director for grant/institutional reports.
- Attend and actively participate in institutional committees.
- Perform assigned duties upon request of State Director.

Minimum Qualifications:

- MA degree in related field.
- Work experience in Disaster Management.
- Fluency in the Samoan Language. Additional language skill is a plus.
- Experience working with individual with/without disabilities from 0-aging.
- Good collaboration skills.
- Good work ethics.
- Good communication skills.
- Ability to meet deadlines.

Salary Range: GS-15-09-14: \$30,035.00 - \$35,235.00 per annum.

Application Deadline: March 19th, 2020 no later than 4:00pm

Applications are available from American Samoa Community College, Human Resources Office at 699-9155 Ext. 374/456/460/466 or by emailing Silaulelei Saofaigaalii at s.saofaigaalii@amsamoa.edu or ascchumanresources@amsamoa.edu.

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