



**AMERICAN SAMOA
COMMUNITY COLLEGE**

Board of Higher Education Evaluation

The ASCC Board of Higher Education is committed to 'Success' in Leadership and Governance. The Board emphasizes Effective Leadership and Governance to assure that highly qualified people serve in leadership positions and embrace their responsibilities and continually improve their performance. The ASCC Board of Higher Education is committed to assess how well it performs its governance responsibilities and the results of assessment to enhance its effectiveness.

Board Evaluation Criterion:

I. Mission & Planning:

Mission & Planning		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	Board members are well aware and kept informed about the culture, history, and values of ASCC.				
2	The Board regularly reviews ASCC's Mission and purposes.				
3	The Board spends adequate time and is involved with the needs of the college and promotes direction for ASCC.				
4	The Board assures that there is an effective institutional planning process and is appropriately involved in the process.				
5	The Board assures that ASCC Programs and Services are responsive to community needs.				
6	The Board has adopted and monitors the implementation of ASCC's Institutional Strategic Plan.				
7	The Board sets annual goals in conjunction with the ASCC President and monitors progress toward them.				



**AMERICAN SAMOA
COMMUNITY COLLEGE**

II. Policy Role:

Policy Role		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	The Board clearly understands its policy role in making decisions and in guiding the work of ASCC.				
2	The Board assures that ASCC complies with relevant public laws/ASG Annotated Codes, federal regulations and accreditation standards.				
3	The Board's Policy and Governance Manuals are updated regularly and are up-to-date and comprehensive.				

III. Board- ASCC President Relations:

Board- ASCC President Relations		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	The Board maintains a positive working relationship with the President.				
2	The Board clearly delegates the administration of ASCC to the President.				
3	The Board sets and communicates clear expectations for the President's performance.				
4	The Board annually evaluates the President's performance.				
5	The Board reviews the President's contract as warranted to assure appropriate conditions are met.				

IV. Community Relations & Advocacy

Community Relations & Advocacy		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	Board members act on behalf of the public and citizens when making decisions.				
2	Board members are active in community affairs.				
3	The Board advocates on behalf of ASCC to local and federal government.				
4	The Board supports the purpose of ASCC's				



**AMERICAN SAMOA
COMMUNITY COLLEGE**

foundation and fundraising efforts.				
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V. Educational Program & Quality

Educational Programs & Quality		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	The Board is knowledgeable about ASCC's programs and services.				
2	The Board is knowledgeable about the educational and workforce training needs in the community.				
3	The Board has established expectations or standards that enable it to monitor the quality and effectiveness of the educational programs.				
4	The Board regularly receives and reviews reports on institutional effectiveness.				
5	The Board is appropriately involved in the accreditation process.				
6	The Board understands and protects academic freedom.				

VI. Fiduciary Role

Fiduciary Role		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	The Board assures that the budget reflects priorities in ASCC's Institutional Strategic Plan.				
2	Board policies assure effective fiscal management and internal controls.				
3	The Board reviews the annual audit and monitors responses to recommendations.				
4	The Board provides appropriate direction for seeking external funding.				
5	The Board supports and ensures an adequate financial reserve.				



**AMERICAN SAMOA
COMMUNITY COLLEGE**

VII. Human Resources & Staff Relations

Human Resources and Staff Relations		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	The Board supports ASCC human resource policies to ensure fair and equitable treatment of staff.				
2	The Board follows protocol regarding Board business in communication with college employees.				
3	The Board members refrain from attempting to manage employee work.				
4	The Board expects and supports faculty, staff, and student participation in college decision-making.				

VIII. Board Leadership

Board Leadership		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	The Board understands its Leadership Roles and Responsibilities.				
2	The Board expresses its authority only as a unit.				
3	Board members understand that they have no legal authority outside Board roles.				
4	The Board regularly reviews its bylaws or standards of practice and has a policy on addressing violations of the code.				
5	Board members uphold and comply with the Board's Bylaws.				
6	Once a decision is made, Board members uphold the decision of the Board.				
7	Board discussions and relationships reflect a climate of trust and respect.				

IX. Board Meetings

Board Meetings		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	Board meetings are conducted in an orderly, efficient manner.				



**AMERICAN SAMOA
COMMUNITY COLLEGE**

2	Board meetings provide sufficient opportunity to explore key issues.				
3	Agenda items provide sufficient information to enable good Board decision-making.				
4	The Board maintains confidentiality of privileged information.				
5	The Board has adopted and monitors the implementation of ASCC's Institutional Strategic Plan.				
6	The Board sets annual goals based on its Self Evaluation and monitors progress toward them.				

X. Board Education

Board Education		EXCELLENT (4)	GOOD (3)	FAIR (2)	POOR (1)
1	New members participate in a comprehensive orientation to the Board and institution.				
2	Board members participate in trustee development activities.				
3	The Board uses its Self Evaluation process to enhance its performance.				
4	The Board measures its accomplishments against Board goals.				